

**GRAND RESERVE AT CORAL CREEK
HOMEOWNERS ASSOCIATION, INC.**

c/o Benchmark Property Management, Inc.

7932 Wiles Road

Coral Springs, FL 33067

954-344-5353 Fax 954-344-5399

October 15, 2004

To All Homeowners:

Please be advised that the Association is in the process of upgrading our gate access system. This new system offers many additional features which will enhance our monitoring efforts and will be **replacing** all existing gate software. Due to the current limited database of the existing software we must recreate a new updated database.

Enclosed you will find an Access Control and Emergency Form which must be completed and returned to this office no later than Friday, October 29, 2004. For your convenience we have enclosed a postage paid self addressed envelope.

The access pin number will be provided to you and you will not be able to choose your own number. Once you have been provided with the access pin number **ONLY** persons with the access pin number will be able to access guests into the community that are not on the permanent guest list. **Therefore, once provided please keep your pin number private! If you do not want anyone other than you (the owner) to have an access pin number please indicate so by striking through that specific section of the form.** To obtain your access pin number please contact Dee at Benchmark Property Management via e-mail at dee@benchmarkpm.com. When completing this form please include all service personnel on your permanent guest list.

Failure to provide the necessary information after Friday, October 29, 2004, may result in unnecessary delays at the gate house.

If you have any questions please do not hesitate to contact Dee Henann at Benchmark Property Management.

Very truly yours,

Dee Henann
Benchmark Property Management
For the Board of Directors

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